

Approved Minutes

Three Lakes Town Action Group (TAG)

Officer Meeting

Three Lakes Town Board Conference Room – Three Lakes Community Building

Monday, December 8, 2008

Attendance: Chairman - Don Sidlowski, Vice Chair – Mike Kwaterski, Secretary/Treasurer – Dianna Blicharz, CRO – Tom Rulseh and guest Butch Fitzpatrick

1. Meeting was called to order by Chairman Sidlowski at 5:23 p.m. according to the Wisconsin Open Meeting Law. The meeting was properly noticed and located according to law.
2. Motion was made by Rulseh and seconded by Blicharz, to approve the agenda with the addition of: "Review & Approval of November 13, 2008 Officer Meeting Minutes." All ayes, motion carried.
3. Minutes from the November 13, 2008 TAG Officer Meetings were reviewed. Motion by Kwaterski and seconded by Rulseh to approve the minutes as presented. All ayes; Motion carried. Minutes of November 25, 2008 were reviewed. Adjournment note needed correcting to read: "Vice Chair Kwaterski" rather than "Chair Sidlowski." Motion made by Rulseh and seconded by Kwaterski to accept the minutes with this correction. All ayes; Motion carried.

4. Officer Reports

Secretary/Treasurer **Blicharz** –reported an invitation to the Town Christmas Party was received and that an email invitation would be forwarded to all TAG members.

CRO **Rulseh** had no report.

Vice Chair **Kwaterski** – noted that Butch Fitzpatrick would be joining officers tonight and remarked that the Annual Town Budget Meeting suggested a "Whisper of Change."

Chair Sidlowski – expressed pride in TAG's accomplishments and leadership in 2008.

He is quite pleased with the Eco Dev / Chamber of Commerce relationship.

Sidlowski noted that he, Scheidt and Kumbara would be attending the Oneida County Annual Economic Development Meeting on December 17th. He also presented a CD from Oneida County Business Park to keep with our officer group. The CD may be checked out as a reference. (Kwaterski decided to check it out on this day.) Sidlowski, and several other TAG members plan to attend the Wisconsin Climate Change Summit being held in Stevens Point on Friday, December 12th. Lastly, Chair Sidlowski expressed concern for our meetings being held in the Demmer Library lower level and the fact that Open Meeting Law requires reasonable access. It was decided that the Town Board Room would be a better meeting place for all TAG meetings from now on. Girls in the office will be notified and reminded to leave door open on meeting days.

5. New Business:

- a. **Omni Professional Service Agreement** - After a brief discussion, and several amendments, a motion was made by Rulseh and seconded by Kwaterski to approve the Professional Service Agreement with Omni Associates, pending acceptance of those amendments by Omni. All ayes; Motion carried. Don will discuss numbering/lettering format with Jeff Sanders of Omni. A list of questions was also compiled for Mr. Sanders.

Sidlowski will email Sanders by Wednesday evening and we hope to have the Professional Service Agreement ready to present to the Town Board at their December 16th meeting.

Our next steps with Omnni Associates will be contractual. Our initial "Kick Off" meeting is still unclear at this point. What is Jeff Sanders' concept of this meeting and what are his goals? Sidlowski will find out and we'll set a date for the initial meeting after the first of the year. Our January Plenary Meeting is a consideration.

- b. **2009 TAG Budget** – has been approved by the Town. This budget should give TAG ample funds to complete all 2009 tasks, including future forums and Omnni business costs. Sidlowski noted that a monthly invoice will be sent to the Town from Omnni after the initial down payment made with the 2008 remaining funds. Rulseh made a motion to approve an advance payment to Omnni Associates with funds remaining in the 2008 TAG budget as a down payment for their services. This payment is to be made before December 31, 2008, provided that the Town Board approves the Professional Service Agreement with Omnni Associates. The motion was seconded by Kwaterski. All ayes; Motion carried.
- c. **Role of Sub-Committees in 2009** - Sub-Committees will take an active role in 2009. They will be needed to review drafts from Omnni. Plenaries will be ongoing.

- 6. **Agenda for January 27th Plenary Meeting** – will be tabled until we have some answers from Jeff Sanders. This meeting will be held in the Town Board Room @ 7 p.m.
- 7. **Next Meeting** - The next Officer Meeting is slated for:
Monday, January 12, 2009 @ 5:15 p.m. – Town Office Complex
Town Board Room
- 8. **Adjournment:** Chair Sidlowski declared the meeting adjourned at 6:56 p.m.

Respectfully submitted,
Dianna Blicharz
TAG Secretary / Treasurer